

RECORD OF PROCEEDINGS  
Minutes of Spencerville Local School District Board of Education  
Regular Meeting February 21, 2019

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call by Treasurer

The following board members were present: Penny Kill, Holly Lee, Clarke Prichard, Lori Ringwald, John Goecke. Also present: Superintendent Dennis Fuge; Treasurer: Brenda Core; Principals: Scott Gephart, John Edinger, Susan Wagner; Journal News: Morgan McCollow; SEA Rep: Jen Pugh; Staff: Amy Shoppell, Loren Elkins, Amanda Beining; Public: Keith Horner (Apollo Superintendent), Bethany Bennett, Maggie Davis, Dori Och, Tami Koenig, Kaila Williams, Cheryl McDunnell.

V. Minutes of Previous Meeting The minutes of the January 15, 2019 organizational and regular meetings are presented for your review. If found to be in order, your approval is needed.

Kill moved and Ringwald seconded the motion approving the minutes of the January 15, 2019 organizational and regular meetings as presented.

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

Keith Horner spoke as the Apollo Career Center Supt.

Amanda Beining spoke on behalf of the band and choir programs and "Music in the Parks" at Cedar Point and having our students perform – documentation was given to board prior to meeting

VII. Treasurer's Report

- a) Appropriations for review – FY19 Appropriation Changes
- b) Activity funds for review
- c) Cafeteria reports for review
- d) Investments
- e) Spencerville Ed. Foundation - annual meeting on 1/28/19; see material for projects detail
- f) REA & Associates - in first year of second-year contract; FY18-FY20
- g) 2018 Medicaid Reimbursement = \$113,066.56 which includes \$35,683.66 (14-15 audit) and \$30,333.34 (15-16 audit)
- h) Current bills - motion to accept

Ringwald moved and Lee seconded the motion approving payment of bills in the amount of \$944,935.02 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

VIII. Apollo Update - Penny Kill

IX. Administrator Report

**Scott Gephart, 9-12 Principal**

2/22/19 – Wrestling Sectionals at LCC

2/23/19 – Wrestling Sectionals at LCC

2/23/19 – Girls Basketball at Lincolnview 8:00 p.m.

2/25/19 – HS Pre-Contest Concert

2/26/19 – Boys Basketball at Miller City vs Delphos Jefferson 6:15 p.m.

3/6/19 – No two-hour in service PD – will be a regular school day

3/8/19 – Choir District contest

3/9/19 – Band District contest

In the process of collecting schedule requests for 19-20 school year

Thank you to Detective Jack Miller and Spencerville PD for 2/15/19 in service – lots of good feedback from staff and ideas to improve what we are doing

Thank you Zach Stemen for coming up with another way for teachers to secure classroom doors

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**John Edinger, 5-8 Principal**

Terrence Talley (Never Give Up) Presentation was very powerful – Thanks to Wayne Moore’s Donation

Power of the Pen - Congratulations to the seventh and eighth grade students who participated in the Power of the Pen's Northwest District Tournament. All of our Spencerville writers received high marks and great compliments from the judges from other schools. The seventh grade team placed 8th out of ten teams, with Holly Glazier qualifying for the Regional Tournament. The eighth grade team placed 6th out of 11 teams, with Allie McGaughy, Abbie McGaughy, and Lanny Oakman all qualifying for the Regional Tournament on March 13th.

8<sup>th</sup> Grade Boys Basketball team finished Runner-up in the NWC tournament

JH Wrestlers won the NWC – Ryan Kaverman, Emerson Layman, Braden Bowers were individual Champs

8<sup>th</sup> Grade Girls play Saturday at 11:30 a.m. – one win away from the finals in the NWC.

Meeting with American Legion Reps on a new Student Recognition Program tomorrow

All Day PD on Feb. 15<sup>th</sup> was successful – Jack Miller and the local Police Dept. were very informative.

**Future Events:**

Feb. 22<sup>nd</sup> – MS Variety Show

March 4<sup>th</sup> – Ashland Band presentation 6<sup>th</sup> period

March 13 – OMLA (Ohio Middle School Level Association) – 10 Teachers attending @ WSLC 4:15-6:15 p.m.

March 22 – End of 3<sup>rd</sup> Quarter

April 2/3 – First State Testing for MS (ELA)

97.05% MS Attendance for the year

**Susan Wagner, K-4 Principal**

2/21/19 – ag day – grades K-4

3/28/19 – grade 3 Johnny Appleseed presentation

3/12/19 – grade 2 SESA presentation

Charles River is sponsoring a light breakfast for all 3-4 students on testing days

State testing grades 3-4 ELA is March 26-27 and math is April 2-3

X. Superintendent Report

1. Personnel – actions 1-6, 12
2. Donations – thank you to all
3. ESC Contract Services – action 9
4. Summerfest Fireworks – action 8
5. Buildings and Grounds – action 13 to authorize the commencement of the bidding procedures for the band room project; Tremco is continuing to work on admin roof bids – should have numbers in 2-3 weeks
6. Questions/Concerns

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XI. Recommended Action Items

1. Employ Substitutes (2-19-1)

Kill moved and Ringwald seconded the motion to employ the following substitutes for the 2018-2019 school year, per demand, per salary schedule in effect. (BCII on file)

Teachers - Cynthia (Sam) Rahrig, Todd Place

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

2. Approve Volunteers (2-19-2)

Ringwald moved and Kill seconded the motion to approve the following volunteers (BCI/FBI on file).

Softball – Jon Brewer, Trent Boop, Devon Cook

Baseball – Jason (Jake) Mawhorr, Tom Graham, Jason Henline

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

3. Approve Monitor Extra Hours (2-19-3)

Ringwald moved and Lee seconded the motion to approve extra hours worked to attend staff in-service for Rachel Bohyer as monitor as needed, per approved time sheet submitted to treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

4. Treasurer's Contract (2-19-4)

Lee moved and Prichard seconded the motion to approve revising the contract of Brenda Core, Treasurer, to add the flexible spending account piece (Section 5, item b).

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

5. Tech Support Specialist (2-19-5)

Prichard moved and Kill seconded the motion to employ Loren Elkins as Tech Support Specialist effective March 4, 2019 through June 30, 2019, per calendar and salary schedule in effect per time sheet approved and submitted to the treasurer's office. (5 years experience, Step 5 - \$17.07 per hour)

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

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6. Extra Days for Tech Support Specialist (2-19-6)

Ringwald moved and Kill seconded the motion to employ Loren Elkins as tech support specialist for up to 10 extra days during June 2019 for up to 8 hours per day at his current per diem rate. Payment upon filing of approved completion of duty form in the treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

7. Accept Donations (2-19-7)

Kill moved and Ringwald seconded the motion to accept the following donations:

| <u>Date</u> | <u>To/For</u>        | <u>From</u>                   | <u>Amount</u> |
|-------------|----------------------|-------------------------------|---------------|
| 1/1/19      | Ed. Fnd./Softball    | Anonymous to Softball Program | \$25,790.14   |
| 1/2/19      | Athletics/FB Playoff | Football Playoff Share        | \$689.60      |
| 1/9/19      | HS 018               | Lifetouch                     | \$385.00      |
| 1/9/19      | MS 018               | Lifetouch                     | \$616.00      |
| 1/9/19      | EL 018               | Lifetouch                     | \$924.00      |
| 1/15/19     | District 018         | Coca-Cola                     | \$56.15       |
| 1/18/19     | Ed. Fnd              | Employee Payroll              | \$60.00       |

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

8. 2019 Fireworks Display (2-19-8)

Kill moved and Lee seconded the motion to allow the Chamber of Commerce to use facilities for the annual fireworks display. The date is Saturday, June 22, 2019. The rain date is Sunday, June 23, 2019.

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

9. Contract Services (2-19-9)

Kill moved and Lee seconded the motion to contract with the Allen County Educational Service Center for services of a school psychologist, SLD-DH (Special Education) Supervisor, Speech Therapist, Gifted Education Resource Teacher (as needed), Work Study Coordinator (as needed), Multiple Handicapped Services (as needed), Severe Behavioral Handicapped Services (as needed) and Curriculum (as needed) for the 2019-2020 school year.

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

10. Appropriation/Budget Modifications (2-19-10)

Lee moved and Prichard seconded the motion to approve appropriation/revenue modifications as presented by treasurer for period of December 18, 2018 through February 21, 2019 increasing revenue by \$28,790.14 and increasing appropriations by \$28,790.14. (Printout in board material)

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

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11. Amended Certificate Revision #5 (2-19-11)

Kill moved and Ringwald seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the appropriations for FY19 to \$22,245,146.86: that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 - August 14, 2018)(Revision #2 - September 20, 2018)(Revision #3 - November 15, 2018) (Revision #4 - December 18, 2018) (Revision #5 - February 21, 2019).

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

12. Approve Public Hearing Notice Publication (2-19-12)

Lee moved and Ringwald seconded the motion to authorize and direct the Treasurer to place a notice in The Journal News, no later than March 7, 2019, which reads substantially as follows:

**Public Notice**

The Spencerville School District Board of Education hereby gives public notice in accordance with Section 3307.353 of the Ohio Revised Code that **Beverly England**, who is currently employed by the Board of Education as a Teacher, will be retired and seeking re-employment with the Spencerville Local School District in the same position following this service retirement.

The Board of Education will hold a public hearing on the issue of re-employing the above-named person at a meeting to be held on Thursday, April 25, 2019 at 7:00 p.m. (Regular Board Meeting) in the board office located at 600 School St., Spencerville, Ohio.

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

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13. Band Room Expansion Resolution (2-19-13)

Kill moved and Ringwald seconded the motion to approve the following resolution:

**RESOLUTION TO AUTHORIZE THE COMMENCEMENT OF BIDDING  
PROCEDURES FOR THE SPENCERVILLE BAND ROOM EXPANSION PROJECT**

Kill moved, seconded by Ringwald to adopt a Resolution authorizing the commencement of bidding procedures for the band room expansion project.

**WHEREAS**, the Spencerville Local School District Board of Education (hereinafter the “Board of Education”) has determined to expand its band room to better serve its students (hereinafter the “Project”); and

**WHEREAS**, the Board of Education has contracted with Fanning Howey Architects for the preparation of plans, specifications, designs, and estimates of cost related to the Project; and

**WHEREAS**, Fanning Howey Architects has prepared and submitted to the Board of Education draft Construction Documents for the Project consisting of General Conditions, Drawings, and Specifications setting forth in detail the requirements for construction of said Project. Said Drawings and Specifications are available in the office of the Superintendent; and

**WHEREAS**, the Superintendent or designee of this Board of Education will advertise for bids for the Project, all in accordance with RC 3313.46.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Education of the Spencerville Local School District, that after careful consideration and evaluation of the information before it:

**Section 1.** The Board of Education, as authorized under RC 3313.46(A)(1), approves the Detailed Estimate of Cost for the Spencerville Band Room Expansion Project in substantially the form presently on file with this Board of Education.

**Section 2.** The Board of Education, as authorized under Section 3313.46(A)(1), ORC, approves the Construction Documents for the Project available in the office of the Superintendent.

**Section 3.** The Board of Education authorizes the Superintendent or designee to commence the bidding process for the Project in accordance with this Resolution and in compliance with all applicable laws of Ohio.

**Section 4.** The Board of Education approves the publication of “Legal Advertisements” for the Project and authorizes the Treasurer or designee to publish said Notice once each week for a period of at least two (2) consecutive weeks in a newspaper published in and of general circulation in the School District with the last said Notice published at least eight (8) days prior to the date specified for receiving bids, unless said Notice is also posted on the School District’s website, in which case said Notice can be published only one (1) time in said newspaper, but only if said Notice published in said newspaper and posted on said School District website fully complies with RC 3313.46(A)(2).

**Section 5.** The Board of Education authorizes the Superintendent or designee to coordinate the opening of bids for the Project in compliance with RC 3313.46(A)(3), and, immediately following the opening of all bids, the Superintendent or designee is authorized to evaluate the bids for responsiveness, then conduct a responsibility investigation of the apparent low bidder for said Project, and any other bidders as appropriate, in conformance with any Instructions to Bidders and any bid evaluation process, and prepare and submit to Board of Education a recommendation about the award or rejection of any bid or bids for the Project, and the acceptance or rejection of any alternate for the Project, in accordance with applicable law.

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**Section 6.** This Board of Education hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including RC 121.22.

**Section 7.** This Resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education, which may be inconsistent or duplicative with the provision of this Resolution.

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

14. Accept Tax Rates (2-19-14)

Lee moved and Ringwald seconded the motion to accept the following tax rates as presented by the county budget commission:

4.50 mills inside the ten mill limit  
22.67 mills outside the ten mill limit  
.50 mills classroom facilities  
1.40 mills permanent improvement  
3.45 mills bond retirement  
=====

32.52 mills total

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

15. Request for Executive Session (2-19-15)

It is recommended that the Board of Education retire to executive session for the purpose of discussing personnel (evaluation of superintendent) with public employees or regulated individuals.

Ringwald moved and Kill seconded the motion that the Board of Education retire to executive session for the purpose of discussing personnel (evaluation of superintendent) with public employees or regulated individuals.

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

The Spencerville Board of Education retired to executive session at 7:40 p.m.

All exited except for board members and superintendent.

The Spencerville Board of Education returned to regular session at 8:37 p.m.

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16. Adjournment (2-19-16)

Ringwald moved and Kill seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 8:38 p.m.

Upon the call of the roll, the vote was recorded as follows:

|            |            |                |            |
|------------|------------|----------------|------------|
| Mrs. Kill  | <u>Aye</u> | Mr. Prichard   | <u>Aye</u> |
| Mrs. Lee   | <u>Aye</u> | Mrs. Ringwald  | <u>Aye</u> |
| Mr. Goecke | <u>Aye</u> | Motion Carried |            |

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John Goecke, Board President

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Brenda Core, Treasurer